

**PSCI 3110: The Legislative Process**  
**Fall 2019**

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### **Specifications for LegSim Mini-Project #3: Legislative Agenda**

Congratulations on your recent election! You have settled into your new office and the legislative session is about to begin. Your staff has gathered in your Washington D.C. office. They will be acting on your behalf over the coming legislative session, so it is very important that you provide them with clear vision of who you are and your legislative priorities. They are smart and ambitious, and they're not going to stick around if they sense that all you care about is getting reelected - what fun is that? They want to be inspired to get out there and hustle on your behalf!

For this Mini-Project, you will write a 500 to 750 word memo to distribute to your staff. This memo should begin with how you view your role as a member of Congress. It should then provide information about your personal issue priorities. Next, discuss how you intend to advance your issue goals given that there are so many other legislators and issues competing for attention. Finally, an important role of your staff is to keep you updated on what is happening in Congress more generally. Which issues critical to your reelection do you want them to be looking out for?

You will earn credit for this assignment if your memo:

- Is submitted as a Word or PDF document in Canvas by 11:59 pm on Sunday, September 22.
- Is between 500 and 750 words long.
- Is written clearly (in paragraphs) with no more than 3 spelling or grammatical errors per page (per 250 words).
- Addresses all of the issues below:
  - Your personal issue priorities.
  - How you plan to advance your goals in the legislative session.
  - Other issues that you think are critical to your re-election that your staff would need to keep an eye on.